

**BOARD OF EDUCATION  
525 SUNSET RIDGE ROAD  
NORTHFIELD, ILLINOIS 60093  
REGULAR BOARD OF EDUCATION MEETING  
June 11, 2019  
7:00 p.m.**

**MINUTES**

**ROLL CALL: (7:00 p.m.)**

Mrs. Detlefsen called the meeting to order at 7:00 p.m. and upon roll call, the following were present:

Present: Ms. Alpert Knight, Mrs. Peterson, Mr. Spaan (By Phone)  
Mr. Subeck, Mr. Welch

Absent: Mr. Hayes

Also Present: Dr. Stange, Mr. Beerheide, Mr. Dreher, Dr. Greene,  
Dr. Sukenik, Ms. Dunham, Mrs. Varughese, Mrs. Westfall,  
Mrs. Pick

**CONSENT AGENDA:**

**2.1 Minutes of the Board Meeting – May 14, 2019**

**2.2 Bills and Salaries**

Mr. Subeck moved to approve the Consent Agenda. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Peterson, Mr. Spaan  
Mr. Subeck, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**COMMUNICATIONS:**

There were no communications.

**OLD BUSINESS:**

**4.1 Update: Capital Improvement**

**Middlefork School:** The building has been fenced off and renovations have begun, with asbestos abatement starting this week. After that is completed, demo of the library will take place. Superintendent Dr. Ed Stange was present for the first Park District camp drop-off and pick-up, and reported that it went surprisingly smoothly.

**Sunset Ridge School:** The outdoor basketball court will be leveled due to surface puddling, after which sections will be resurfaced and restriped. District attorneys are reviewing the terms of the long-term maintenance bond covering any repair/damages incurred due to the incorrect placement of the driveway water service vault.

**4.2 Discussion and Possible Approval: Revised 2019-2020 Board Meeting Calendar**

Mrs. Peterson moved to approve the revised 2019-2020 Board Meeting Calendar (moving the October 2019 meeting one week later than the original calendar). Mr. Spann (by phone) seconded the motion. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Mr. Subeck,  
Mrs. Detlefsen, Mr. Welch, Ms. Alpert Knight

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**NEW BUSINESS:**

**5.1 Audience Comments**

There were no audience comments.

**5.2 Board Open Discussion**

The Board discussed the option of emailing the August administrative communication to parents rather than mailing it out as was historically done. The Board agreed that email was more efficient and environmentally conscious, but recommended a School Messenger Alert notifying parents to the change.

**5.3 Board Policy Revisions**

5.3a 1<sup>st</sup> Reading: Board Policy: 700.01 (Equal Educational Opportunity)

5.3b 1<sup>st</sup> Reading: Board Policy: 705.09 (Part-Time Attendance)

5.3c 1<sup>st</sup> Reading: Board Policy: 705.10 (Assignment to Classes)

5.3d 1<sup>st</sup> Reading: Board Policy: 705.12 (Absences & Excuses)

5.3e 1<sup>st</sup> Reading: Board Policy: 705.13 (Unexcused Absences)

5.3f 1<sup>st</sup> Reading: Board Policy: 705.15 (Tardiness)

5.3g 1<sup>st</sup> Reading: Board Policy: 705.16 (Release for Religious Reasons)

5.3h 1<sup>st</sup> Reading: Board Policy: 705.17 (Release During School Day)

5.3i 1<sup>st</sup> Reading: Board Policy: 705.23 (Student Transfers)

5.3j 1<sup>st</sup> Reading: Board Policy: 710.03 (Search & Seizure)

The Board had a first reading of the proposed revisions of Board Policies.

**REPORTS:**

**6.1 Finance & Facilities Committee**

**6.1a Discussion: Field Rentals**

The Board discussed the option to rent out the fields at Sunset Ridge School. After not allowing rentals this past year in order to let the sod get established, the Board agreed that rental opportunities should be carefully considered for the coming year. The next meeting is July 16, 2019, at 6pm.

## **6.2 Education Committee**

The next meeting is September 10, 2019, at 6pm.

## **6.3 External Relations**

### **7.3a IASB**

Dr. Stange reported that the end of the legislative session brought a flurry of bills that included changes in educational funding, taxes on gas, marijuana legalization, implementation of progressive income tax rates, and a raise in the pension liability limit from 3% to 6%.

### **7.3b PTO**

There was no report.

### **7.3c NSSED**

There was no report.

### **7.3d Northfield Park District**

There was no report.

### **7.3e Village of Northfield**

There was no report.

### **7.3f Foundation Fund**

Ms. Alpert Knight reported that they continue to look for new members.

## **6.4 Administrative Reports**

### **6.4a Freedom of Information Act Requests**

There were no FOIA requests.

### **6.4b Enrollment Update**

Dr. Stange reported that incoming Kindergarten enrollment is currently at 47.

### **6.4c 2019-2020 Staffing Projections**

Dr. Stange reported that the District has posted an opening for a Sunset Ridge Student Services teacher.

### **7.4d Discussion: School Reports**

**Middlefork School:** Dr. Greene reported that 3<sup>rd</sup> grade graduation went well, along with all the rest of the end-of-year activities. After careful review, an NSSED classroom will be implemented for the 2019-2020 school year, with the logistics and impact on scheduling being worked out this summer. Most likely the class will be held in the Spanish room, and Spanish will move to a cart system that travels to each classroom. In order to accommodate this travel, the once-a-week Kindergarten Spanish lesson will be subtracted.

**Sunset Ridge:** Dr. Stange reported that the Panorama Survey results are beginning to come back, and are proving very insightful. He also thanked all of the staff who made 8<sup>th</sup> grade graduation such a special occasion.

**6.4e Discussion: Collective Liability Insurance Legal Reboot**

The Board discussed the recent decision by our insurance provider to change the protocol for approval and payment of liability claims, including the limiting of legal firms approved for representation. The Board asked Dr. Stange to collect more information for further discussion.

**6.4f Update: NSSED Classroom**

The Board discussed the plan to move ahead with implementing the NSSED classroom at Middlefork School beginning in the Fall of 2019.

**6.4g Discussion and Possible Approval: Voluntary Employee Benefit Plan Renewal**

After a brief discussion, Mr. Subeck moved to approve the renewal of the voluntary benefit plan. Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Detlefsen, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**6.4h Discussion and Possible Approval: Resolution to Amend Flex Benefit Plan**

After a brief discussion, Mrs. Detlefsen moved to approve the resolution to amend the flex benefit plan. Mr. Welch seconded the motion. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Detlefsen, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**6.4i Discussion and Possible Approval: Communication Audit Services Contract**

After a brief discussion, Ms. Alpert Knight moved to approve the contract for communication services. Mr. Spaan seconded the motion. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Detlefsen, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**6.4j Discussion and Possible Approval: Long-Term  
Disability Insurance Renewal**

After a brief discussion, Mrs. Detlefsen moved to approve the renewal of the long term disability plan. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Detlefsen, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**CLOSED SESSION:** At 9:14 p.m. it was moved by Mr. Subeck and seconded by Mrs. Peterson that the Board enter into closed session to discuss the closed session minutes from May 14, 2019; to consider information regarding employment, compensation, discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students; to discuss potential litigation; and to discuss collective bargaining. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Detlefsen, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**RESUMPTION OF OPEN MEETING:**

Upon resumption of the open meeting at 10:04 p.m., the following recommendations were made:

**10.1 Approval: Closed Session Minutes – May 14, 2019**

Ms. Alpert Knight moved to approve the minutes from the May 14, 2019 Board of Education meeting. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Detlefsen, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**10.2 Approval: FY20 Pay Increase for Off-Schedule Staff**

Mr. Welch moved to approve the pay increases for off-schedule staff Board of Education meeting. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Detlefsen, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**10.3 Approval: 2019-2024 Collective Bargaining Agreement with the Sunset Ridge Education Association**

Mr. Subeck moved to approve the 2019-2024 Collective Bargaining Agreement with the Sunset Ridge Education Association. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Peterson, Mr. Spaan, Ms. Alpert Knight,  
Mr. Subeck, Mrs. Detlefsen, Mr. Welch

Absent: Mr. Hayes

Nay: None

THE MOTION WAS APPROVED.

**DELEGATIONS/PETITIONS:** No delegations or petitions were presented

**ADJOURNMENT:** It was moved by Ms. Alpert Knight seconded by Mrs. Peterson to adjourn the meeting at 10:06 p.m. All were in favor.

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President, Board of Education

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Secretary, Board of Education

Approved \_\_\_\_\_, 2019

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